

Hartford Central School District
Board of Education Meeting

AGENDA

Date:	May 12, 2025	
Time:	6:30pm	
Type:	Regular Meeting	
Location(s):	Distance Learning Room #1 Hartford Central School District 4704 State Route 149 Hartford, New York 12832	Virtually via Webex

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, Mr. Ronald Smith, and Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Consent Agenda

Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved:

3.1 Minutes from the

3.1.1 Regular Board of Education Meeting, held on April 7, 2025;

3.1.2 Special Board of Education Meeting, held on April 22, 2025;

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 5 – 0

4. Superintendent's Report

Mr. Cook:

- Provided a reminder that the Budget Vote and Board Election is May 20, 2025;
- Discussed the upcoming Adirondack Area School Boards Community Service Award dinner;
- Informed the Board that the district has applied for a food service grant to once again provide non-congregate summer meals to students;
- Provided a brief overview of the New York State Budget, highlighting the gradual increase in BOCES Aid for (CTE) instructor salaries, the proposed “bell to bell” cell phone ban, and a potential extension of the deadline for the transition to zero-emission school buses;
- Shared updates on ongoing construction projects throughout the district; and
- Updated the Board on the conversion of the school website to ParentSquare, with a target rollout completion in early September 2025.

5. Building Principals Reports

5.1 Elementary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher Recognition;
- Academic/Classroom Highlights;
- Club News; and
- Upcoming Events.

5.2 Secondary Report: Mr. Mark Doody (report enclosed):

- Prom Events;
- Scholar Athletes;
- Strive for Five Assembly;
- Club News; and
- Upcoming Events.

6. Action Items

6.1 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education approved the personnel consent items as presented:

6.1.1 Placed Mr. Daniel Gallinari on Family Medical Leave, effective May 1, 2025 through on or about June 5, 2025; and

6.1.2 Accepted the letter of resignation for the purpose of retirement from Mr. Mark Miller, effective June 30, 2025.

Motion Carried: 5 – 0

6.2 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education certified that the students on the provided list are eligible to graduate from the Hartford Central School District.

Motion Carried: 5 – 0

6.3 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved and authorized for the Superintendent to sign on behalf of the District:

6.3.1 The proposed contract with Fort Edward Union Free School District; and

6.3.2 The proposed contract with Up Up and Away.

Motion Carried: 5 – 0

6.4 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the proposed budget transfers.

Motion Carried: 5 – 0

6.5 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the proposed memorandums of agreement with the

6.5.1 Hartford Faculty Association;

6.5.2 Hartford Non-Instructional Association;

6.5.3 Hartford Support Staff Association;

and authorized the Superintendent to sign on behalf of the District.

Motion Carried: 5 – 0

- 6.6 Upon the motion made by Mr. Fish and seconded by Mrs. Thomas, the Board of Education approved the proposed RIC One Risk Operations Center (“ROC”) resolution authorizing the ROC to negotiate data privacy agreements with vendors and third-party contractors on behalf of the district.
Motion Carried: 5 – 0

7. Executive Session: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 6:56pm to discuss matters of personnel.
Motion Carried: 5 – 0

Upon the motion made by Mr. Fish and seconded by Mrs. Thomas, the Board of Education returned to open session at 7:12pm.
Motion Carried: 5 – 0

- 6.7 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education approved the employment agreements as presented:
6.7.1 Extension of Mr. Andrew Cook’s contract through June 30, 2030; and
6.7.2 Appointment of Mr. Jerry Kilmartin as Part-Time Account Clerk, effective August 4, 2025.
Motion Carried: 5 – 0

8. Adjournment: Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, the Board of Education adjourned at 7:13pm.
Motion Carried: 5 – 0